



ULTIMATE CLEANERS

LIGHT & GENERAL CLEANING | CLIENT CHECKLIST

Routine cleaning checklist

Date: _____ Property: _____

Cleaner: _____ Time: _____

01 BEFORE YOU START

- ☐ Confirm agreed areas and client priorities
- ☐ Ventilate safely and prepare cleaning supplies
- ☐ Tidy accessible surfaces and collect rubbish

02 ENTRANCE & HALLWAY

- ☐ Remove reachable cobwebs
- ☐ Dust accessible shelves and surfaces
- ☐ Wipe handles, switches and visible marks
- ☐ Clean accessible mirrors and interior glass
- ☐ Vacuum or sweep; mop suitable floors

03 KITCHEN

- ☐ Wipe worktops, splashbacks and surfaces
- ☐ Clean sink, taps and hob surface
- ☐ Wipe appliance exteriors and cupboard fronts
- ☐ Wipe table and chairs
- ☐ Empty bin; replace liner if supplied
- ☐ Sweep or vacuum and mop floor

04 BEDROOMS

- ☐ Dust furniture, shelves and bedside tables
- ☐ Clean accessible mirrors and switches
- ☐ Make beds if requested
- ☐ Wipe visible furniture marks
- ☐ Vacuum accessible floors and carpets
- ☐ Mop suitable hard flooring



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Room-by-room completion

05 LIVING & DINING

- ☐ Dust tables, shelves and picture frames
- ☐ Wipe switches and high-touch surfaces
- ☐ Clean mirrors and accessible glass
- ☐ Straighten cushions and tidy surfaces
- ☐ Vacuum rugs, carpets and floors
- ☐ Mop suitable hard flooring

06 BATHROOM & TOILET

- ☐ Clean toilet bowl, seat and exterior
- ☐ Clean basin, taps and vanity top
- ☐ Wipe accessible bath and shower surfaces
- ☐ Clean mirror and polish taps
- ☐ Wipe shelves and cabinet fronts
- ☐ Empty bin; sweep or vacuum and mop

07 FINAL INSPECTION

- ☐ Check visible dust, streaks and missed areas
- ☐ Empty bins as agreed
- ☐ Return moved lightweight items
- ☐ Check floors are clean and dry
- ☐ Remove supplies and leave property tidy

Notes / client requests

Routine cleaning scope: Deep oven cleaning, inside cupboards, heavy limescale or stain removal, carpet/upholstery shampooing, exterior windows and moving heavy furniture are excluded unless separately agreed.



Important service conditions

Please review the following information alongside the cleaning quotation and the agreed scope of work.

SCOPE OF SERVICE

The checklist covers agreed deep-cleaning tasks, subject to property condition, safe access and the original quotation. Tasks requiring specialist treatment may be excluded.

NOT INCLUDED UNLESS AGREED

Carpet and upholstery shampooing, exterior windows, cleaning inside any appliances, grease and grime removal, specialist stain or mould remediation, removal of permanent marks, and moving heavy furniture.

ACCESS & SAFETY

Provide safe access, water and electricity. Please empty cupboards and appliances where internal cleaning is agreed. Cleaning products must be used safely and never mixed.

48-HOUR FREE RETURN GUARANTEE

For fixed-price move-in, move-out/end-of-tenancy and whole-property deep cleaning only: notify us within 48 hours of completion if an agreed cleaning task was missed. We will arrange a complimentary return to address eligible missed areas, subject to reasonable access.

IMPORTANT GUARANTEE CONDITIONS

Photographic evidence of missed areas must be provided when reporting an issue. The return visit covers only the original agreed scope. New mess, subsequent use, damage, permanent stains and additional tasks are excluded. Hourly, regular and other non-fixed-price services are not covered.

CONTACT

Report missed areas on 020 7971 1056 or www.ultimatecleaners.co.uk.